

Sheffield Photographic Society
'PERSPECTIVES 13'
Exhibition in the Winter Garden
Monday 20th November – Sunday 3rd December 2017

Information Sheet for Entrants

Our annual 'Perspectives' Exhibition in the Sheffield Winter Garden is an opportunity for members to show a panel of their own selection of prints to a large audience. In past years it has proved to be very popular with the public. This year the Exhibition will be on display for two weeks.

1. Signing-Up to Enter the Exhibition

This year we will have 40 Panels available and the Signing-Up sheet will be put out on Tuesday 12th September 2017 on a first come – first served basis. When full we will keep a waiting list in case of withdrawals.

There is an entry fee of £5 which will be collected on the Handing-In Nights.

Please be sure when you sign up that you will have paid your subscription for 2017-2018 before the handing in date and that you will be able to fulfil your commitment to handing in your entry on time, as late entries or withdrawals do cause problems!

2. Display Panels

This year we will be able to display a total of 40 panels made up of 28 wider boards (1m wide x 1m tall) and 12 narrower boards (75cm wide x 1m tall).

If you would prefer a narrower panel please tick the column on the sign-up form.

The lower sections of the panels will be used for the authors blurbs, pictures of old Sheffield and other information/publicity purposes.

3. Your Prints

All prints must be mounted in card mounts ready to be hung on the boards using our plastic Velcro strips. As the Exhibition is in a totally public place, it is essential that no pictures are submitted that may cause offence. The Exhibition team reserves the right to veto any image that is not considered suitable.

Once we reach the handing-in stage all entrants will be asked to draw a rough plan of their layout on the Board Layout Form which will accompany your entry. **Remember to include mount sizes in your calculations.** Please number the prints on the Layout Form and also on the back of each print to ensure that your pictures are hung correctly. Also put a label in the top right-hand corner of the rear

face of each mount with your name, the title of the print and the number to correspond with the layout sheet.

How you decide to use your space is up to you. However, please ensure that you achieve a pleasing layout, without overcrowding the pictures on the panel – space must be left between prints and between the outer edges of the mounts and the panel edges.

It is strongly recommended that you try out your layout on the floor at home before submitting your layout form. Any prints that cannot be fitted on your board at setting-up will be left out.

In the Winter Garden the prints will be subjected to changes of temperature and humidity, so sometimes we have problems with warping of both pictures and mounts. Please ensure that all photographs are securely fixed in their mounts using masking tape – *check that it is not the more expensive ‘easy lift’ type as this has a limited sticking life.* **Please do not use parcel tape, as this can cause damage to both your prints and other people’s prints when they are in our print boxes.**

Please also prepare digital jpeg images of your prints at the usual 1600px by 1200px resolution. These should be emailed to John Scholey on jsscholey@googlemail.com or given to John on a CD or memory stick at handing in time

4 Your Blurb – your chance to explain all about you and your pictures

Only the top panels of the display boards will be used for pictures. This will keep all of the exhibits at a suitable viewing height, and will ensure a consistent appearance throughout the Exhibition. At the top of the lower panel there will be a printed A4 information panel (“blurb”) giving your name, the titles of your picture(s) and a short introduction (150-200 words) to your selection of prints, as in the example below:

Harry Snapper FRPS, DPAGB

1. Sunrise in the Alps
2. The Matterhorn
3. Thirsty Work
4. Alpine Horns

I have been a keen photographer since 1864. Many of my holidays have been in the Alps, and I never tire of revisiting this area. Unlike many members of the Society, I prefer to use black and white film, and produce all of my prints in my darkroom at home. *And so on for 150 to 200 words.*

Please write in the first person.

We will use the text that you supply to produce your blurb, all blurbs will then be formatted to the same Word style and printed on A4 paper in landscape orientation.

Blurbs will need to be emailed to **Mike Smith** (jmkesmth@aol.com) as a **Word document**, or given to Mike **saved on a CD or memory stick** (labelled please!). Please also enclose a **typed or handwritten copy** with your pictures when handing in so that any queries on the text can be checked.

To avoid errors, it helps if block capitals are used for titles.

5. Handing in Your Prints

Handing – In nights are **Tuesday 24th October and Tuesday 31st October 2017.**

Please place the following items in **one bag (with handles) clearly labelled with your name:**

1. Your mounted prints
2. Your Board Layout Form
3. Your Written Blurb text
4. Your Blurb text on CD or memory stick (or emailed to Mike)
5. Your Cheque for £5 for your entry fee (Cheques should be made payable to Sheffield Photographic Society)

Also don't forget to email digital images of your prints to John Scholey at jsscholey@googlemail.com (or give to John on a CD or memory stick).

6. Helpers

Volunteer helpers will be needed for:

- Setting up the Exhibition at 10:00 am on the morning of Monday 20th November 2017
- Stewarding the Exhibition in the Winter Garden during Monday 20th November to Sunday 3rd December 2017

(N.B. All members are invited to steward the Exhibition but Entrants particularly are expected to play their part by doing a stewarding session).

- Taking down the Exhibition at 3:00 pm on Sunday 3rd December 2017
- **Very important - drivers** with vehicles large enough to transport display boards to the Winter Garden on Monday 20th November and from the Winter Garden on Sunday 3rd December

Please give it some thought and help out if you can. Signing up sheets for helpers will be around on club evenings from early October.

7. Opening Ceremony

It has become the custom for the Lord Mayor of Sheffield to open our Perspectives Exhibitions and we are delighted that the current Lord Mayor, ***Councillor Anne Murphy***, has kindly agreed to open the Exhibition on Monday 20th November at 12 pm.

Naturally we want a good turn- out of SPS members for the Opening Ceremony so please put this date in your diaries now.

Further updates will be provided on Society meeting nights.

Any queries please see John, Mike or Linda on club evenings, or you can contact us at:

John email: jsscholey@googlemail.com or phone 0114-2552915

Mike email: jmkesmth@aol.com or phone 0114-2303980.

Linda email: lindajackson1984@yahoo.co.uk or phone 0114-2350852

Best wishes

John Scholey, Mike Smith and Linda Jackson

31/08/2017

Timetable for SPS's Perspectives 13 Exhibition

Tuesday 12th September	Signing-Up of entrants starts
Tuesday 24 th October And Tuesday 31 st October	Handing In nights for prints, layout forms, cheques and "blurbs" (to John Scholey)
Tuesdays 31st October onwards	Helpers sign-up for setting-up, taking-down, stewarding and transporting boards
Monday 20 th November	Setting Up Boards in Winter Garden at 10 am Display boards collected from storage Display boards delivered to Winter Garden (10am) and set up in position <i>Lord Mayor opens Exhibition at 12 noon</i>
Monday 20 th November to Sunday 3 rd December	Daily stewarding 12noon – 2pm, extra at weekends
Sunday 3 rd December	Exhibition taken down at 3 pm and all prints removed and display boards returned to storage.
Tuesday 5th December	Perspectives 13 prints returned to members